**KING’S COLLEGE LONDON ENGINEERS’ ASSOCIATION**

 **Minutes of the KCLEA Committee Meeting held on**

 **13th July 2023**

 The meeting was a hybrid meeting with some members attending and some joining online

**Those participating :-**

Liz Beckmann President

David Blacoe Immediate Past President

Chris Bowden Secretary

Bobby Dixit Events’ Secretary

Peter Weitzel

Graham Raven

Lai Cheung

Wieslawa Stephenson

Although some people joined online it was noted that we had a quorum for the meeting.

**1)** **Apologies**

Received from Mike Clode, John Thomson, Barbara Shollock

Keith Newton and Ian Page have stepped down from the committee

**2) Approval of the minutes of the last meeting (27th. April 2023)**

 These were approved.

**3) Developments within the Department of Engineering**

 Developments within the Department of Bio-Medical Engineering to be followed up.

 **Action L.Beckmann**

**4) Quad development**

Peter Weitzel suggested that the second framed print should be presented to Michael Luck.

 Professor Luck to be invited to an appropriate event in the Autumn.

 **Action D.Blacoe**

**5) KCLEA Events**

1. **King’s Global Day of Service**

Agreed to leave on hold for the time being.

It was agreed that KCLEA is not in a position currently to support this initiative corporately. However, we can encourage members to undertake activities as individuals through awareness in the Bulletin and our website.

1. **Annual Lunch**

This was considered to have been a successful event. Thanks were expressed to Bobby for getting the message out.

It was however thought that there was a bit of a gap in getting the message out to all alumni.

We need to review the process for getting all graduating students, including bio-medical, onto the alumni data base. David Blacoe to investigate in liaison with the Alumni office.

 **Action D.Blacoe**

It was agreed that we should have a £250 annual budget for promoting events,

It was also suggested that “business cards” could be handed out at appropriate events. (e.g graduations)

1. **Annual AGM and Lecture**

 Dame Dawn Childs has kindly agreed to present the lecture. A suitable date to be confirmed with her. Possibilities are the 9th, 10th, 16th. or 17th. of November.

 **Action B.Dixit**

1. **Engineering Student Demo Day – mid December**

Liz to send Bobby a list of “handouts”. These could include the cards mentioned in item 5 ii.

Suggestions invited for “giveaways”

 **Action All**

1. **Mentoring**

 No new developments. Bobby suggested that we need an interactive process.

 To be considered further at our next meeting.

 **Action All**

**6) KCLES**

Nothing to report. Contact to be established with the new President at the start of the academic year.

 **Action L.Beckmann**

**7) Bursaries and Medals**

Process to be re-started in October. Mike to liaise with H.K.Lamb

 **Action M.Clode**

**8) Finances and Investment Fund.**

Prior to the meeting John sent a summary of income and expenditure for July 2022 to June 2023. In summary :-

Total income for year £4,152.36

Total expenditure for year £2,706.28

Excess income v. expenditure £1,446.08

Bank balance £7.782.06

 John had also highlighted some HMRC questions about KCLEA to which Keith, very kindly, subsequently provided clear, accurate and concise answers.

**9) Website, Membership Communication and King’s Engineer Bulletin**

Peter Weitzel raised some key points :-

We need to engage with students, including bio-medical. Consult with Barbara and Liz as to how we do this, including ideas for activities. This could include an event to get together with those just graduating. Ways of exchanging contact details to be discovered.

Remote access (e.g. zoom) to the annual lecture would be useful.

 **Action P.Weitzel**

The Bulletin is on hold for the moment. Hopefully Mike will be able to join us for our next meeting and we can consider the way forward.

**10) Review of KCLEA Constitution**

To be actioned. **Action G.Raven**

**11) AOB**

Following contact with the philanthropy office it was suggested that our bursary money should feature on our website. Liz to liaise with John.

 **Action L.Beckman**

**12) Date of next meeting**

Tuesday 26th. September 2023.